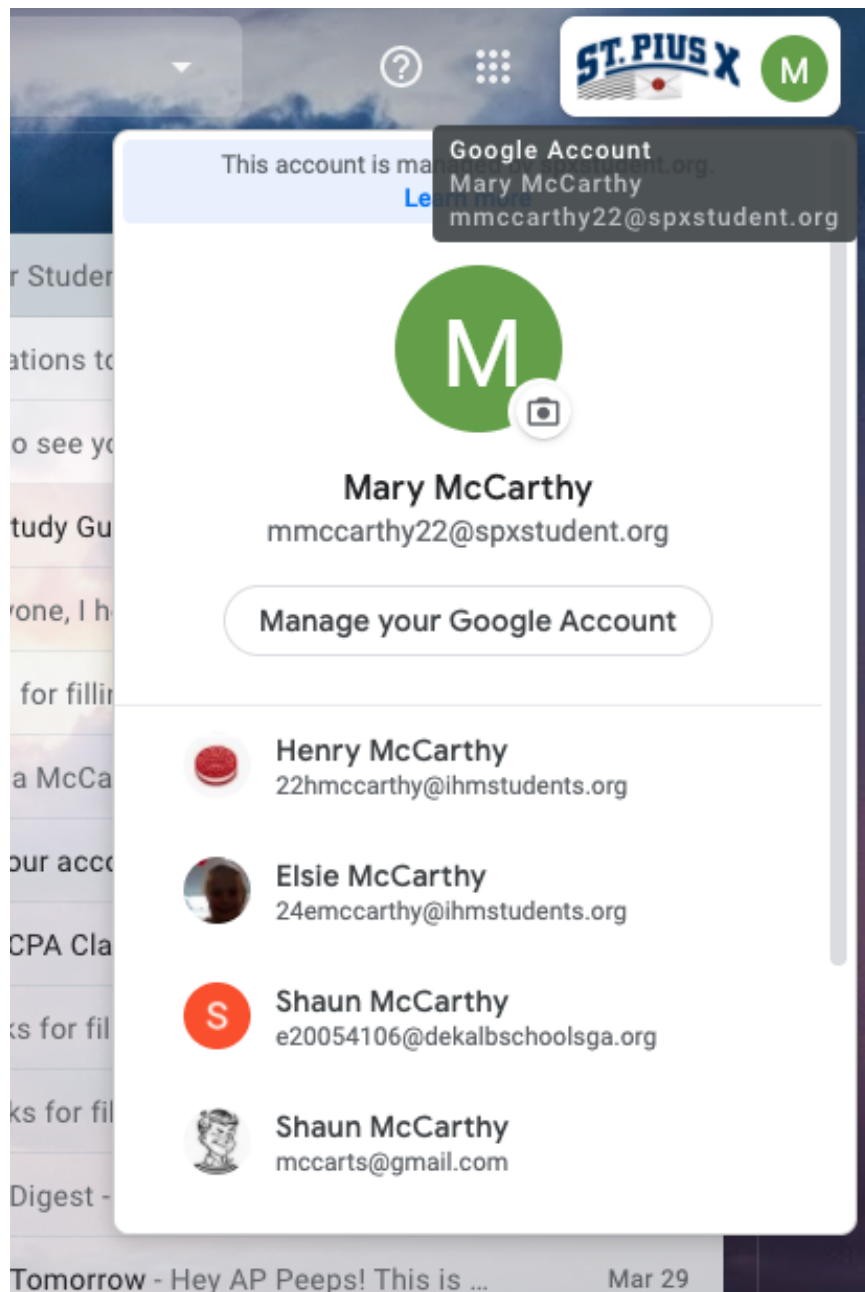


Signing on/off Google Accounts

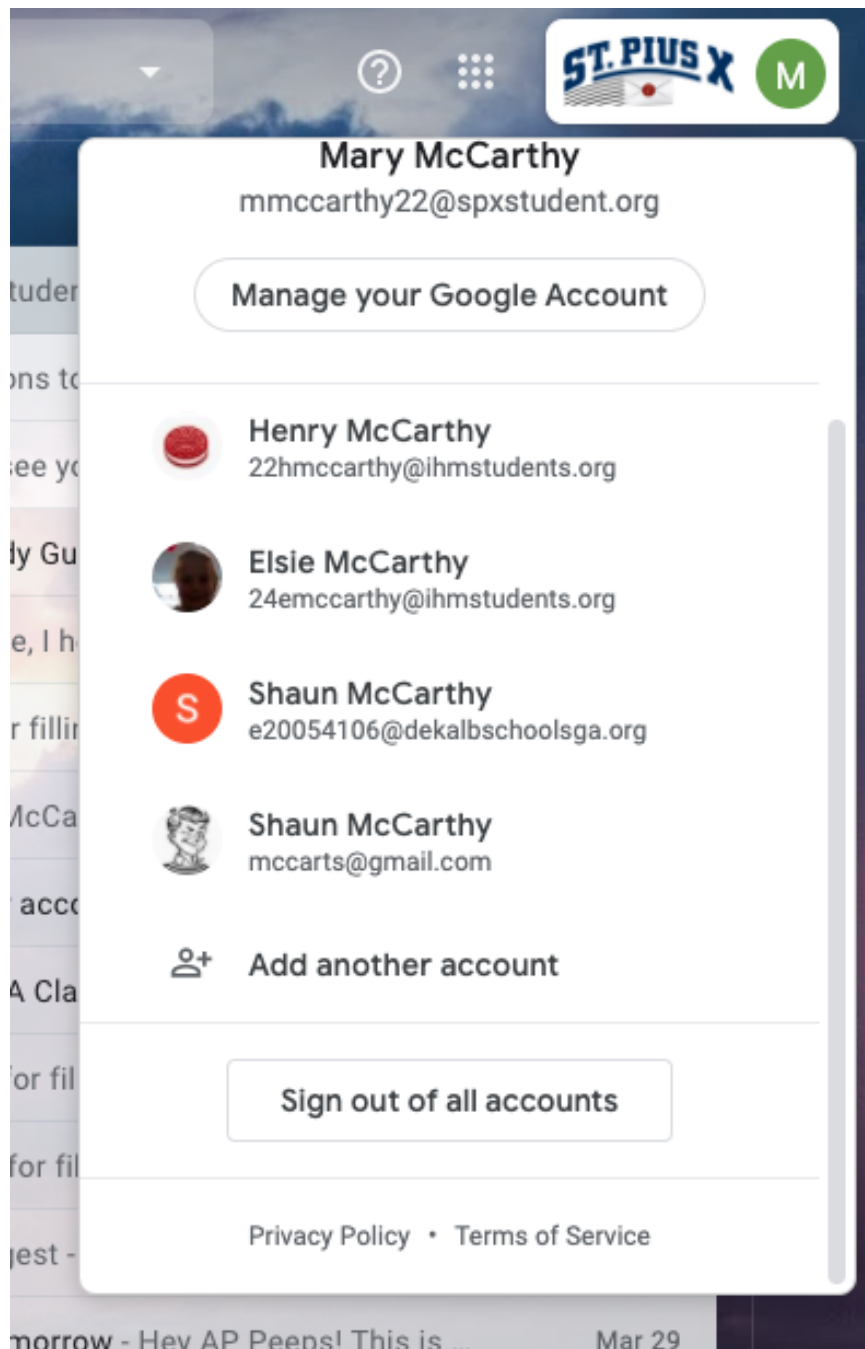
Many students and families are having trouble accessing Google based learning activities because the device being used is already signed into another Google account. What you'll have to do is sign out and then sign back in your officially registered and protected Dekalb County Schools student account.

Follow the steps below to sign out then sign back in:

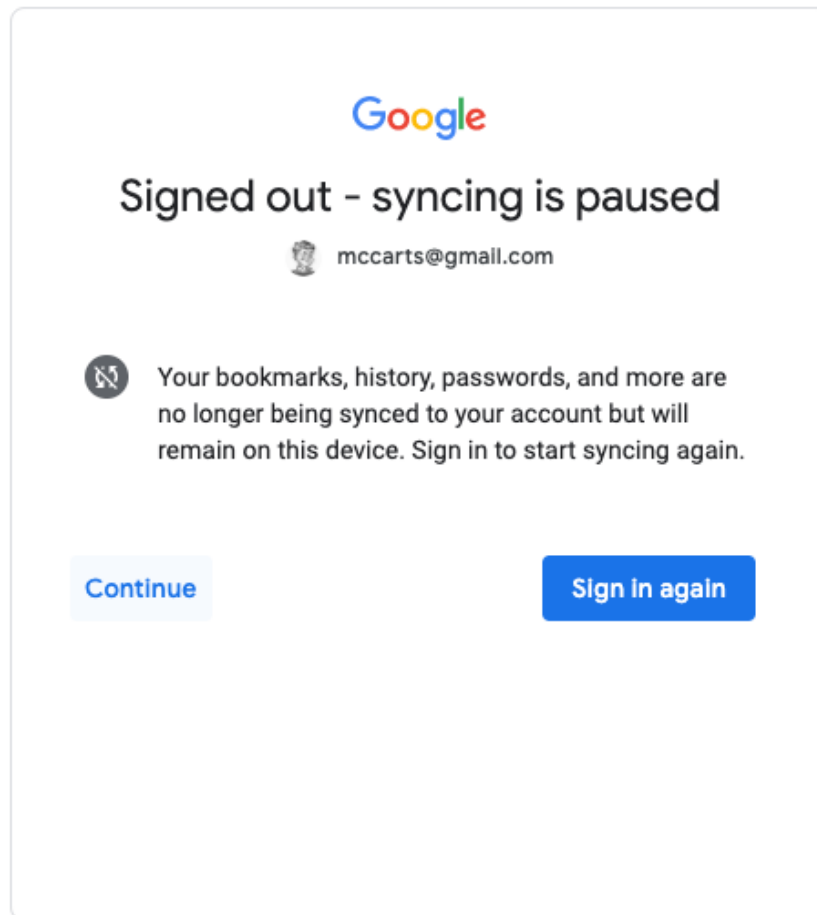
1. Look in the upper right corner of a google page and you'll see a circle with either an initial (M) or a picture if one has been uploaded in a google profile.



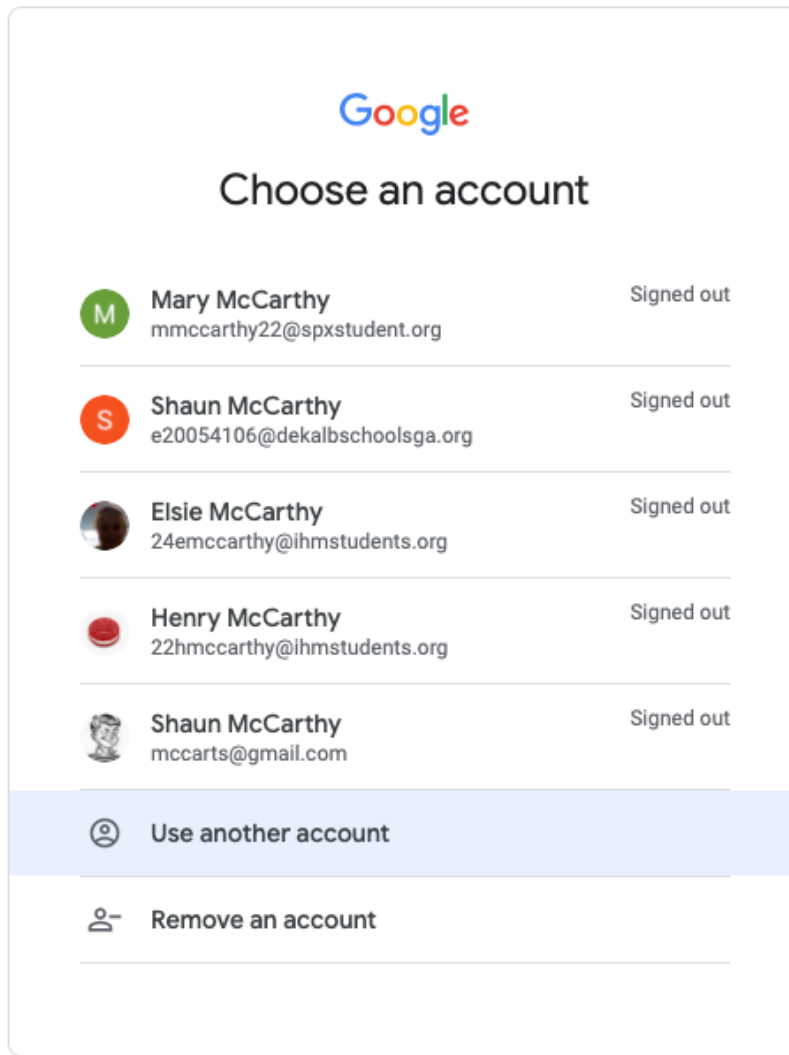
2. In this family's case they have several Google users so they actually need to scroll down to see "Sign out of all accounts". Click on "Sign out of all accounts".



3. Next screen, choose "Continue" (not "sign in again")










4. Next, click "Use another account".



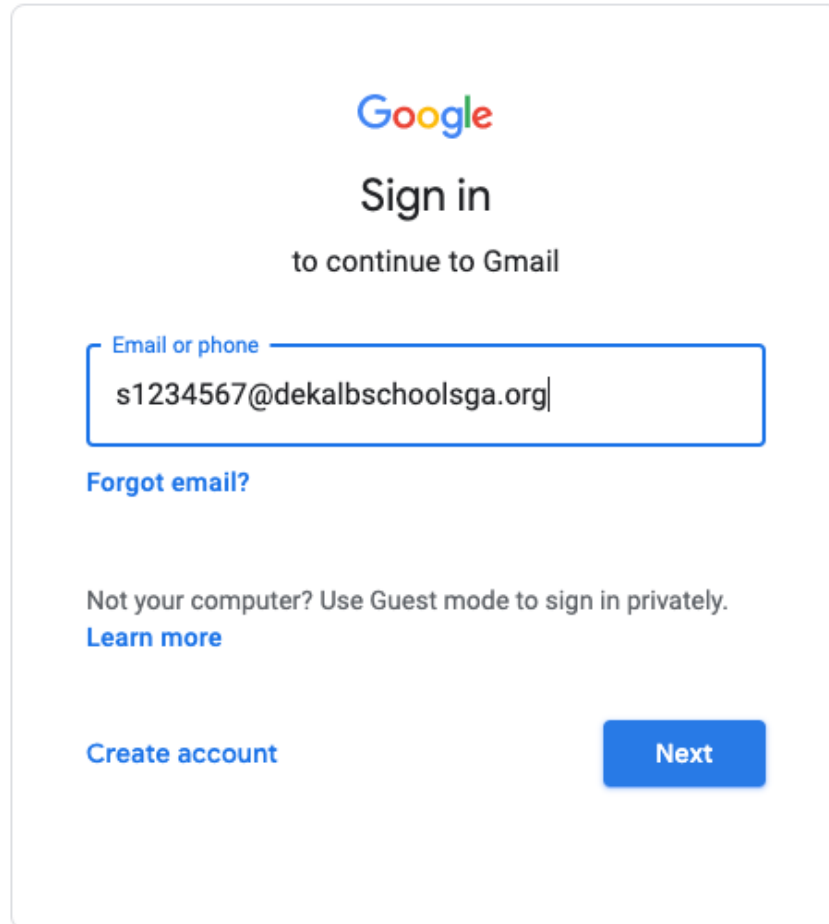
The screenshot shows the Google account selection interface. At the top is the Google logo, followed by the heading "Choose an account". Below this, there are five account entries, each consisting of a circular profile picture icon, the account name, the email address, and the status "Signed out". The accounts are: Mary McCarthy (mmccarthy22@spxstudent.org), Shaun McCarthy (e20054106@dekalbschoolsga.org), Elsie McCarthy (24emccarthy@ihmstudents.org), Henry McCarthy (22hmccarthy@ihmstudents.org), and Shaun McCarthy (mccarts@gmail.com). The "Use another account" option is highlighted with a light blue background, and the "Remove an account" option is at the bottom.

Google

Choose an account

	Mary McCarthy mmccarthy22@spxstudent.org	Signed out
	Shaun McCarthy e20054106@dekalbschoolsga.org	Signed out
	Elsie McCarthy 24emccarthy@ihmstudents.org	Signed out
	Henry McCarthy 22hmccarthy@ihmstudents.org	Signed out
	Shaun McCarthy mccarts@gmail.com	Signed out
	Use another account	
	Remove an account	

5. Next, Type in the 7-digit student number (include the “s”) followed by @dekalbschoolsga.org.



Google

Sign in

to continue to Gmail

Email or phone

s1234567@dekalbschoolsga.org

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

[Create account](#)

Next

6. The password is “dekalb” + the 2-digit grade number. If in first grade, dekalb01, in fourth grade, dekalb04, etc. Kindergarten is dekalbkk.

Now, the student is signed into Google correctly.